



FERSC Pool Party Request Form

Member requesting party: _____

Address: _____ Phone Number: _____

Date of Party: _____ Party Time Frame (Max of 3 Hours): _____

Max Number of Attendees (Swimmers & Non-Swimmers)*: _____ ***25 Max Attendees per FERSC**

Email: _____

(E-mail address provided will be billed for any lifeguard fees as needed)

Please note the below pool party Terms & Conditions:

****Pool Parties must be scheduled a minimum of 14 days in advance****

- Events booked less than 14 days in advance will be charged a "rush" fee of \$50 at the company's discretion in order to offset the cost related to last minute scheduling. *It is at the company's discretion based on staffing to approve this party or special event request.*
- Parties with fewer than 12 guests may not require additional lifeguards; subject to swim club policies set forth by your Board of Directors or Club Managers. The lifeguard fee payment is handled directly through Swim Club Management Group, reaching out at least 1 week prior to your party for payment. Member party host agrees to provide one (1) adult chaperone for every ten (10) people for all parties, including teenage or college-age parties. All parties must conclude by 8 PM. If there are more than 12 swimmers on the day of your event and you did not book an extra lifeguard, we can only allow up to 12 attendees from the party to swim at a time. This is a safety issue and safety is our top priority. If a party is staffed with an extra lifeguard, but the member chooses not to use them, no refund will be given as the party was already staffed.
- Two parties may be scheduled per day, but not overlap.
- Members must clean up after their party, including the pavilion space. Lifeguards do not do dishes, take down décor, clean grills etc..
- All attending party guests are \$3 per person at FERSC. All guests for the party will check in at the front desk, receive a wristband, and sign a waiver. Upon completion of the party, the lifeguard at the front desk will close out the party by tallying the number of guests checked in for the party and will let you know the total cost. You can pay by cash or with credit card at the end of your party.
- It is the responsibility of the resident to verify pool and lifeguard availability on the party date with a Swim Club Management Group representative. All parties and special events are required to use ONLY SCMG Lifeguards. All parties and special events must comply with swim club policies set forth by your Board of Directors or Club Managers.
- **Inclement Weather Policy:** Please contact a staff member at the pool directly *at least two (2) hours prior to the start of the party* if you choose to cancel or reschedule. Please DO NOT contact the SCMG office to cancel or reschedule. Refunds only given if advance notice of your desire to cancel or reschedule is given.
- **Cancellation Policy:** To receive a full refund for any cancellations not due to inclement weather you must contact the main office 48 hours before the start of the party.

Please email completed form to events@swimclubmanagement.com or for more information. You may call and speak with the Events Coordinator at Swim Club Management Group (704) 766-2726 with any questions.